

Item	Description	Total estimate costs
Conference package + writing materials	Printed conference programs and other materials for 100 people for three days @ KSH 1500 per person per day, 140 KSH = 1 USD	3,214.29
Food/Catering	2 teas, lunch, beverages for 100 people for three days @ KSH 3000 per person per day, 140 KSH = 1 USD	6,428.57
Subsidized SIPS student memberships	75 student SIPS memberships, \$40 per membership	3,000.00
Subsidized SIPS professional memberships	25 professional memberships, \$120 per membership	3,000.00
Photography	Photos of the event for three days, KSH 30,000 per day, 140 KSH = 1 USD	642.86
Videography	Videos of the event for three days, KSH 40,000 per day, 140 KSH = 1 USD	857.14
Marketing, merchandise, graphics	KSH 150,000 for advertisements, shirts, and graphic design for any promotional materials, 140 KSH = 1 USD	1,071.43
Entertainment (music)	Music for three days, KSH 40,000 per day, 140 KSH = 1 USD	857.14
Tents, tables, decor	Tents, tables, and other material rentals to support the conference for three days, KSH 50,000 per day, 140 KSH = 1 USD	1071.43
Total		20,142.86

Amount requested funds

3,214.29 0

6,428.57 0

3,000.00 0

3,000.00 0

642.86 0

857.14 0

1,071.43 0

857.14 0

1071.43 0

20,142.86 0