

All budgets should be made in USD, with a total between 5000 and 25000 USD.									
Please copy/download to use.									
Budget items may include:									
Software and technology, e.g. software subscription, compute costs.									
Equipment and supplies, e.g. costs for mobile data and power.									
Fees/salaries for staff/consultants, e.g. contract developers, event facilitators, legal support. In the description, please provide hourly rate and number of anticipated hours									
Travel costs. In the description, please provide expected number of team members/others travelling, and to where (whiche event and/or location).									
Honoraria, e.g. for interviewees, speakers, working group members.									
Accessibility services, e.g. translators, closed-captioning, transcribing.									
Indirect costs - capped at 10% of direct costs.									
Other – please provide more details in the description field.									
This budget template is built upon that of the Code for Science and Society Event Fund.									

