Item	Description	Total estimate costs	Amount requested	Amount covered by other funds
85 hours of organizational development consulting from Educopia Institute	Consulting services are billed to Educopia affiliated communities at a rate of $150/hr	12,750	12,750	
320 hours of EAC Staff Coordination time (scheduling, coordinating among organizational development and communications consultation, and community)	Because the .5TE EAC Staff Facilitator time will be dedicated to the transition of technological infrastructure management to Stanford/LOCKSS alongside ongoing community management responsibilities, we are requesting an additional hours of EAC Staff time at the median inclusive staff rate of $40/hr to assist with the coordination of this project. 80 hours would be supported through grant funds while the remaining 240 hours would be covered by MetaArchive membership fees.	12800	3200	9600
70 hours of communications time	Work with Educopia's communications on strategic communications to announce and socialize changes among members, to assist with outreach to new members under the new membership tiers, to make updates to website, to create new promotional materials, funder pitch deck, etc.	6650	6650	
IDC/Overhead (at 10% of amount requested)		2260	2260	
Total		**34,460**	**24,860**	**9600**